



## **SUMMER 2024 VOLUNTEER OPPORTUNITY IN THE ACTION RESEARCH ON COMMUNITY HEALTH EQUITY AND STIGMA (ARCHES) LAB**

### **Principal Investigators:**

Jerel P. Calzo, PhD, MPH (Director)  
Jennifer. K. Felner, PhD, MPH (Co-Director)

### **POSITION TITLE:**

Research Assistant in Substance Use Prevention Through Innovative Methodologies

**POSITIONS AVAILABLE:** One unpaid, 10-hours per week volunteer position is available. This position is ideal for an entry-level student seeking their first research internship experience. This position will focus on developing skills in the fundamentals of general research, community-engaged research, and knowledge translation strategies. Course credit may be available with these positions.

### **AGENCY DESCRIPTION:**

Located at the Institute for Behavioral and Community Health (IBACH; 9245 Sky Park Court), the Action Research on Community Health Equity and Stigma (ARCHES) Lab conducts community-engaged participatory research and action research to promote social justice and health equity. The ARCHES Lab is also a training space for students interested in community-engaged research and public health practice. This summer project (which will extend into the Fall) will center on the lab's work on tobacco, nicotine, and cannabis use and prevention among LGBTQIA+ communities and housing-insecure youth. For general information, please visit the ARCHES Lab website: [arches.sdsu.edu](http://arches.sdsu.edu).

### **JOB RESPONSIBILITIES MAY INCLUDE:**

- Participate in developing and implementing formative research activities (i.e. develop and test data collection tools, conduct field assessment and qualitative interviews and focus groups)
- Literature reviews to support paper writing and reports
- Participant recruitment; data collection as skills allow
- Data entry and management; contributing to analyses as skills allow
- Assistance with administrative tasks (i.e., scheduling meetings; taking minutes; managing data)

**MINIMUM REQUIREMENTS:**

- Current or incoming student in a Bachelor's or Master's program in Public Health or a similar program at SDSU
- Ability to commit to at least 10 hours/week in the Summer and Fall terms
- Good organizational skills and strong verbal & written communication skills
- Ability to take initiative, work with minimal direct supervision, and meet deadlines consistently Ability to commute to IBACH as necessary for in-person tasks
- Ability to maintain participant data confidentiality and adhere to research study protocols
- Reliable computer and internet access

**PREFERRED QUALIFICATIONS (NOT REQUIRED):**

- Prior advocacy or allyship with LGBTQIA+ communities, communities overcoming tobacco, nicotine, or cannabis use, or other substances, or communities experiencing, or have experienced, homelessness or housing insecurity
- Prior experience working with adolescent populations, K-12 school environments, or young adult populations
- Prior training in quantitative or qualitative research methods (e.g., via coursework or prior internship)
- Proficiency in Spanish, including the ability to conduct interviews or focus groups in Spanish

**BENEFITS:**

- Volunteer opportunity
- Eligible for PH 499/650R/750 credit (please follow SPH deadlines for registration)
- Potential ILE opportunity (thesis, manuscript, capstone), or may be used for pursuit of independent research
- Opportunity to gain skills in community-based participatory research approaches, and qualitative analyses, and learn and apply quantitative methods

**RELATED PUBLIC HEALTH COMPETENCIES:**

- Select quantitative and qualitative data collection methods appropriate for a given public health context
- Analyze quantitative and qualitative data using biostatistics, informatics, computer-based programming, and software (as appropriate per level of training)
- Interpret results of data analysis for public health research, policy, or practice
- Assess population needs, assets, and capacities that affect communities' health
- Discuss how structural bias, social inequities, and racism undermine health and create challenges to achieving health equity at organizational, community, and societal levels
- Propose strategies to identify stakeholders and build coalitions and partnerships for influencing public health outcomes
- Communicate audience-appropriate public health content in writing and through oral presentation

### **OTHER INFORMATION:**

Due to the amount of training required for these positions, a two-term commitment is expected of research assistants (i.e., Summer term and Fall semester). Research assistants are expected to be available for 10 hours per week of ARCHES-related work. Although some internship tasks can be accomplished remotely, research assistants are expected to be available in person to accomplish necessary tasks (about half of their weekly hours), including a weekly “all-team” lab meeting on-site.

At this time, research assistants will be hired for one primary project, with the potential to become involved in additional research opportunities pending available funding and research assistants’ time commitments.

### **HOW TO APPLY:**

Please email the following materials to the ARCHES Lab Program Manager, Daniel Kellogg at [dkellogg@sdsu.edu](mailto:dkellogg@sdsu.edu). Only complete applications will be considered. In the subject line of your email, please include “ARCHES Part-Time Position Application” and the position title you are applying to. If selected, the Program Manager will email you to schedule an interview.

Applications received by **Friday; April 12th** will be given priority consideration. We will continue to review applications until the positions are filled.

### **APPLICATION MATERIALS:**

- Your resume (1 page) or CV (no page limit)
- Name and contact information of one professional reference (i.e., previous employer, mentor, or instructor)
- A 1-2 sentence description of your research interests, and your summer and fall availability

Note: These can be in the body of your email application

### **INTERVIEWS:**

If selected, interviews will be on Zoom with the ARCHES Lab Program Manager and either the ARCHES Lab Director or Co-Director. Interviews will be scheduled for 60 minutes. Upon consideration after the interview, a second, 30-minute follow-up Zoom interview may be scheduled later. Selected candidates for the position will be matched to a research project upon hiring.