SUMMER 2024 PAID PART-TIME JOB OPPORTUNITY IN THE ACTION RESEARCH ON COMMUNITY HEALTH EQUITY AND STIGMA (ARCHES) LAB

Principal Investigators:
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POSITION TITLE:
Research Assistant in Substance Use Prevention Through Innovative Methodologies

POSITIONS AVAILABLE:
Two-paid, 10-hours per week positions are available. Incoming Junior and Senior undergraduate students in Public Health or similar disciplines, and incoming first-year graduate students in Public Health, with strong research interests, are especially encouraged to apply. Course credit may be available with these positions.

AGENCY DESCRIPTION:
Located at the Institute for Behavioral and Community Health (IBACH; 9245 Sky Park Court), the Action Research on Community Health Equity and Stigma (ARCHES) Lab conducts community-engaged participatory research and action research to promote social justice and health equity. The ARCHES Lab is also a training space for students interested in community-engaged research and public health practice. This summer position (which will extend into the Fall) will center on the lab's work on tobacco, nicotine, and cannabis use and prevention among LGBTQIA+ communities and housing-insecure youth. For general information, please visit the ARCHES Lab website: arches.sdsu.edu.

JOB RESPONSIBILITIES MAY INCLUDE:
- Participate in the conduct of formative research activities (i.e. develop and test data collection tools, conduct field assessment and qualitative interviews and focus groups)
- Develop research protocols for mixed-methods research on substance use among LGBTQIA+ youth and housing-insecure/unhoused youth
- Support intervention development (i.e., program planning), implementation, and evaluation
- Engage a participatory planning group of community leaders and other stakeholders
- Literature reviews to support paper writing and reports
- Participant recruitment; additional data collection as skills allow

- Data entry and management; contributing to analyses as skills allow
- Contributing to producing and presenting findings and developing internal/external reports
- Assistance with administrative tasks (i.e., scheduling meetings; taking minutes; managing data)

MINIMUM REQUIREMENTS:
- Current or incoming student in a Bachelor's or Master's program in Public Health or a similar program at SDSU
- Ability to work at least 10 hours/week and commit to the Summer term <u>and</u> Fall semester
- Good organizational skills and strong verbal & written communication skills
- Ability to take initiative, work with minimal direct supervision, and meet deadlines consistently
- Ability to commute to IBACH as necessary for in-person tasks (~10-minute drive from campus; free parking on-site)
- Ability to maintain participant data confidentiality and adhere to research study protocols
- Reliable computer and internet access
- Prior experience in <u>at least one</u> of the following:
  o Leadership or coordination efforts of research projects
  o Advocacy for, or allyship with, LGBTQIA+ communities, communities overcoming tobacco, nicotine, cannabis, or other substance use, or communities experiencing homelessness or housing insecurity
  o Participant or client recruitment in research or non-research roles
  o Community outreach in research or non-research roles
  o Working with adolescent populations, K-12 school environments, or young adult populations (18~24-year-olds)
  o Training in quantitative or qualitative research methods (e.g., via coursework or prior internship)
  o Work in research studies that utilize ecological momentary assessment or mHealth
  o Work in intervention development or program evaluation
  o Data management experience
  o Proficiency in Spanish, including the ability to conduct interviews or focus groups in Spanish

BENEFITS:
- Paid opportunity
- Eligible for PH 499/650R/750 credit (please follow SPH deadlines for registration)
- Potential Integrative Learning Experience (ILE) opportunity (i.e., thesis, manuscript, capstone)
- Opportunity to gain skills in community-based participatory research and qualitative analyses, regardless of assigned project.

RELATED PUBLIC HEALTH COMPETENCIES:
- Select quantitative and qualitative data collection methods appropriate for a given public health context
- Analyze quantitative and qualitative data using biostatistics, informatics, computer-based programming, and software (as appropriate per level of training)
- Interpret results of data analysis for public health research, policy, or practice
- Assess population needs, assets, and capacities that affect communities' health
- Discuss how structural bias, social inequities, and racism undermine health and create challenges to achieving health equity at organizational, community, and societal levels
- Propose strategies to identify stakeholders and build coalitions and partnerships for influencing public health outcomes
- Communicate audience-appropriate public health content in writing and through oral presentation

OTHER INFORMATION:
Due to the amount of training required for these positions, a two-term commitment is expected of research assistants (i.e., Summer term and Fall semester). Research assistants are expected to be available for 10 hours per week of ARCHES-related work. Although some internship tasks can be accomplished remotely, research assistants are expected to be available for in-person work to accomplish necessary tasks (about half of their weekly hours), including a weekly "all-team" lab meeting on-site.

At this time, research assistants will be hired for one primary project, with the potential to become involved in additional research opportunities pending available funding and research assistants' time commitments.

HOW TO APPLY:
Please email the following materials to the ARCHES Lab Program Manager, Daniel Kellogg at dkellogg@sdsu.edu. Only complete applications will be considered. In the subject line of your email, please include "ARCHES Part-Time Position Application" and the position title you are applying to. If selected, the Program Manager will email you to schedule an interview.

Applications received by **Friday; April 12th** will be given priority consideration. We will continue to review applications until the positions are filled.

APPLICATION MATERIALS:
- ☐ Your resume (1 page) or CV (no page limit)
- ☐ A cover letter describing your interests and qualifications for the internship at the ARCHES Lab
- ☐ Names and contact information of two professional references (i.e., previous employers, mentors, or instructors)
- ☐ A description of your summer and fall availability
    Note: This can be in the body of your email application

INTERVIEWS:
If selected, interviews will be on Zoom with the ARCHES Lab Program Manager and either the ARCHES Lab Director or Co-Director. Interviews will be scheduled for 60 minutes. Upon consideration after the interview, a second, 30-minute follow-up Zoom interview may be scheduled later. Selected candidates for the position will be matched to a research project upon hiring.